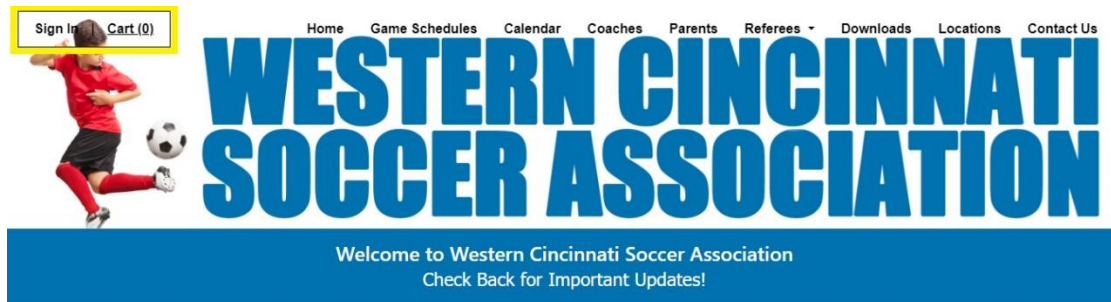


NEW Referee Registration

Account Registration

Step 1: Go to wcsasoccer.com.

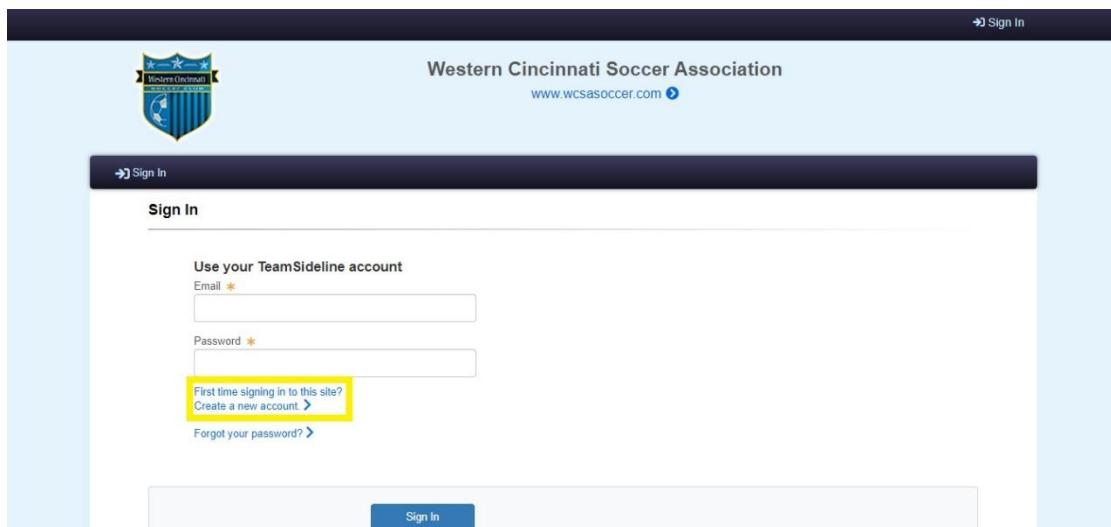
Step 2: Click on “Sign-In” in the top left corner of the website.



Welcome to the new home for Western Cincinnati
Soccer Association!



Step 3: Click on “Create a new account” below the password box.

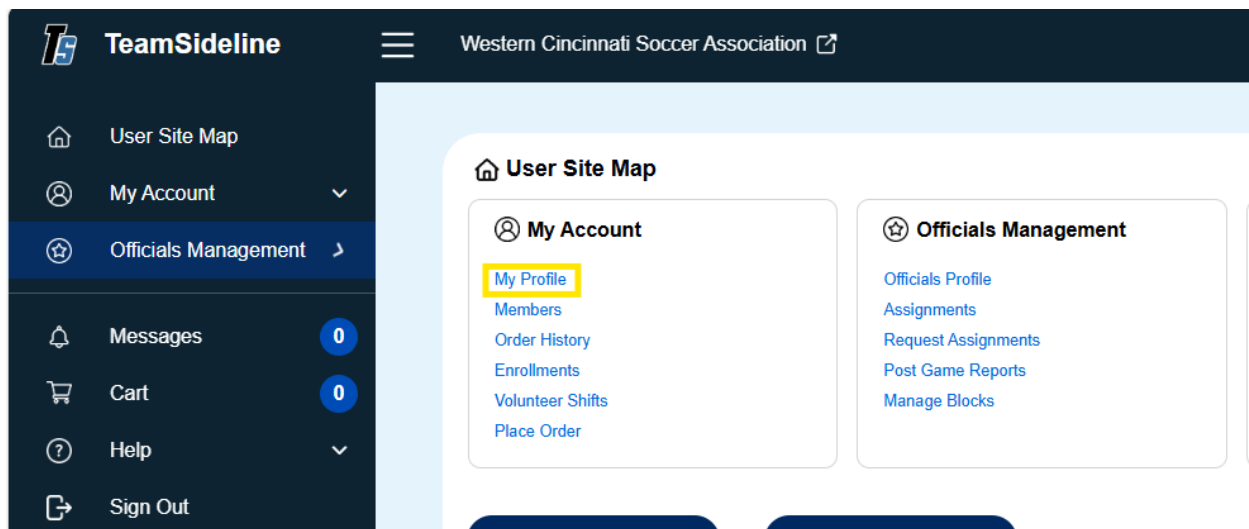


Step 4: On the next page, select “An adult or non-player”, then continue with account registration.

Step 5: Proceed with creating your account

NOTE: When creating an account, each referee must use their own email as this will be the primary login and contact for each referee. 2 people CANNOT use the same email. You can add a parent’s email as a secondary on your profile if desired.

Step 6: Once you log-in to your account, click on “My Profile”



Step 7: Scroll to the bottom of your profile to upload your most up-to-date Concussion & SafeSport Certificates. This will attach your compliance certificates to your account, and **you will have the ability to update them at any time. Must be completed before you are allowed on the field. SafeSport is only for 18 & older and more details will be sent to those individuals.**

The image shows a profile update form. It includes fields for 'Phone 2' and 'Phone 3', each with a main number input, an 'Ext.' input, and a 'Preferred' dropdown menu. Below these are two certificate upload sections, both highlighted with a yellow box. The first section is for the 'Concussion Cert.' with a red asterisk, featuring a file input, a 'Select' button, and a link to 'concussion2024.pdf' with the text 'Concussion Certificate Upload'. The second section is for the 'Safe Sport Cert.' with a red asterisk, featuring a file input, a 'Select' button, and a link to 'SafeSport_Certificate_Refreshers_V3.pdf' with the text 'SafeSport Certificate Upload'. At the bottom of the form is a blue 'Save' button.

Registration

Step 1: Once you have signed in, go to wcsasoccer.com/current-programs

Step 2: Scroll down to “2026 NEW Referee Registration” and click on “Enroll”





2025 NEW Referee Registration - Fall 2025

This registration is for NEW referees in 2025.

[Enroll](#) [More Info](#)

Registration Status: Open
Regular Registration: Wednesday, April 9, 2025 - Wednesday, July 9, 2025
Program Duration: Sunday, July 27, 2025 - Monday, November 17, 2025
Regular Registration Cost: \$0.00

Step 3: Make sure you are the “Enrollee” with each selection made. Under “Offering”, this is where you will select the date you will attend. Then click on “Add Enrollment”. Once you have added the Enrollment to your cart, click on “Checkout”.

Your “Shopping” Cart lists the items you want to enroll in and store items you want to purchase. Click the Proceed to Checkout button to proceed with placing your order after adding one or more items. Click the Delete icon to remove items, or to add more enrollments to your Cart, complete the Enrollment fields below and click the Add Enrollment button.

Enrollee *	Eric West	Add Enrollee
Enrollment Type *	General	
Program *	2025 NEW Referee Regist	
Offering *	Sunday June 8th - 1:00-5:00	
Add Enrollment		

Your Cart

Item	Cost	
You have no items in your cart.		

Step 4: The next page is where you will electronically sign league policies.

The screenshot shows the 'Referee Registration - Referee - Eric West' page. The left sidebar contains navigation links: User Site Map, My Account, Officials Management, Messages (0), Cart (1), Help, and Sign Out. The main content area has a header with the Western Cincinnati Soccer Association logo and the user's name and email. Below the header, a message states: 'You are almost done! Complete this page and then click the Next button to complete your order.' The 'Program Specific Information' section includes fields for Concussion Certification and SafeSport Certification, each with a 'Select' button and a link to 'Upload most current' certificate. The 'Referee Code of Conduct' section features the 'WCSCA Referees Code of Conduct' text, which states that referees are responsible for player and coach safety and must know the Laws of the Game. It also includes a pledge to adhere to the following rules:

- I am expected to always maintain the utmost respect for the game.
- I am expected to always conduct myself honorably and maintain the dignity of my position.
- I am expected to always honor an assignment or any other contractual obligation, verbally or otherwise.
- I will not tolerate nor allow abusive behavior or language, even if I have heard worse.
- I am expected to attend training meetings to know the rules and regulations of WCSCA, their proper interpretation and their application.
- I am expected to know the rules and regulations of the games and divisions to which they are assigned.
- I am expected to show respect for other referees, coaches and players and never promote criticism of them.
- I am expected to control players, coaches, and spectators effectively by being courteous and considerate without sacrificing.

Step 5: After all registration is completed, verify your information is correct and click “Place Order”

The screenshot shows the 'Order' summary page. It contains a form with the following fields: First Name, Last Name, Street Address, City, State (a dropdown menu), Zip Code, and Phone. Below the form, the order summary is displayed in a table:

Item	Cost
General - District Coordinator Registration - District Coordinator - Eric West	\$0.00

The 'Order Total (USD):' is shown as **\$0.00**. At the bottom of the page, there is a blue 'Place Order' button highlighted with a yellow border.