

# Coach & Evaluator Instructions

Thank you for helping with evaluations! Please read the following carefully so everything runs smoothly.

## Check-In

- Check in at your scheduled time at Coach Check in table (Hallway leading towards Gym)
- At check-in, you will receive:
  - An evaluation sheet
  - A writing instrument
  - Any final instructions before drills begin

## Your Role

- You will be on the sidelines of the **evaluation area** to observe and score players.
- Please **record both scores and notes** for each player.
  - **Scores will be** averaged and added to the draft sheet.
  - **Notes are for your use only** and will not be shared with other coaches.



**IMPORTANT:** Since not all coaches can attend evaluations, we'll need to collect the scores you assign to each player so we can calculate an average. The average score will appear on the final draft list.

Please **check out** at the coach score area so staff can take photos of your score sheets. **Remember to keep your score sheets for both days.**

## Scoring Process

1. Use the 1–5 scale provided on the evaluation sheet for each category.
2. Write scores clearly and add quick notes whenever possible.
3. At the end of evaluations, we will take a picture of your score sheet.
4. All scores will be averaged across evaluators and added to the draft sheet so every coach has an accurate sense of player ability, even if they can't attend both days.

## Key Reminders

- Be consistent and fair across all players.
- Encourage players to do their best while keeping evaluations positive and supportive.