

TREASURER

The treasurer is responsible for managing all league funds and coordinating with all other board members on financial needs.

The responsibilities of the Treasurer/Chief Financial Officer include the following:

- The Treasurer shall receive all monies for the league and deposit it in the name of the Rancho Cucamonga ACE Softball League in a bank approved by the Board of Directors.
- Shall keep an itemized account of receipts and disbursements and maintain books and records in an orderly fashion.
- Shall give a written report at the 1st meeting of each month and a complete written annual report to the Board of Directors at the end of each calendar year.
- Shall prepare and submit the league budget to the Board of Directors for action prior to the start of each playing season.
- The Treasurer shall receive all monies for the league and deposit it in the name of the Rancho Cucamonga ACE Softball League in a bank approved by the Board of Directors and shall keep an itemized account of receipts and disbursements and maintain books and records in an orderly fashion.
- The Treasurer shall receive all team collected fundraising monies and deposit it in the name of the Rancho Cucamonga ACE Softball League in a separate “Team Sponsor Funds” account at a bank approved by the Board of Directors and shall keep an itemized account of team sponsorship receipts and disbursements.
- Signs checks co-signed by another officer or director (or as directed by the local league's constitution.
- Dispenses league funds as approved by the Board of Directors.
- Maintains local league books and financial records.
- Shall work with Executive Board in preparation of league budget.
- Assumes responsibility for all local league finances.

The Treasurer’s point of contact will be the Rancho Cucamonga ACE Softball League President. As such, the Treasurer will be the first point of contact for the following Board Positions:

- Snack Bar Director
- Sponsorship Director