

EQUIPMENT DIRECTOR

The Equipment Director is responsible for managing and maintaining all league equipment.

The responsibilities of the Equipment Director include the following:

- Manages budgeting, purchase and inventory of all League equipment used for playing as allowed by the budget guidelines with Board approval.
- Responsible for the upkeep and maintenance of all player equipment and storage in the League's equipment bin.
- Inspects all equipment, removed damaged, worn, or unsafe equipment, and replaces with new equipment and orders new equipment if necessary.
- Prepares all equipment bags for distribution each new season.
- Coordinates with the vice president to make sure that all equipment bags and any additional equipment are distributed to managers at the beginning of each season.
- Responsible for maintaining current inventory list of items checked out to the general membership.
- Point of contact for team managers in the event that equipment needs to be replaced during the season.
- Point of contact for team managers in the event that equipment needs to be rented during the season.
- Coordinates with the Vice President to receive all equipment bags and checked out equipment back from the managers at the end of each season.
- Cleans equipment bags and equipment at the end of each season.

The Fields Director will be the point of contact for the Equipment Director.