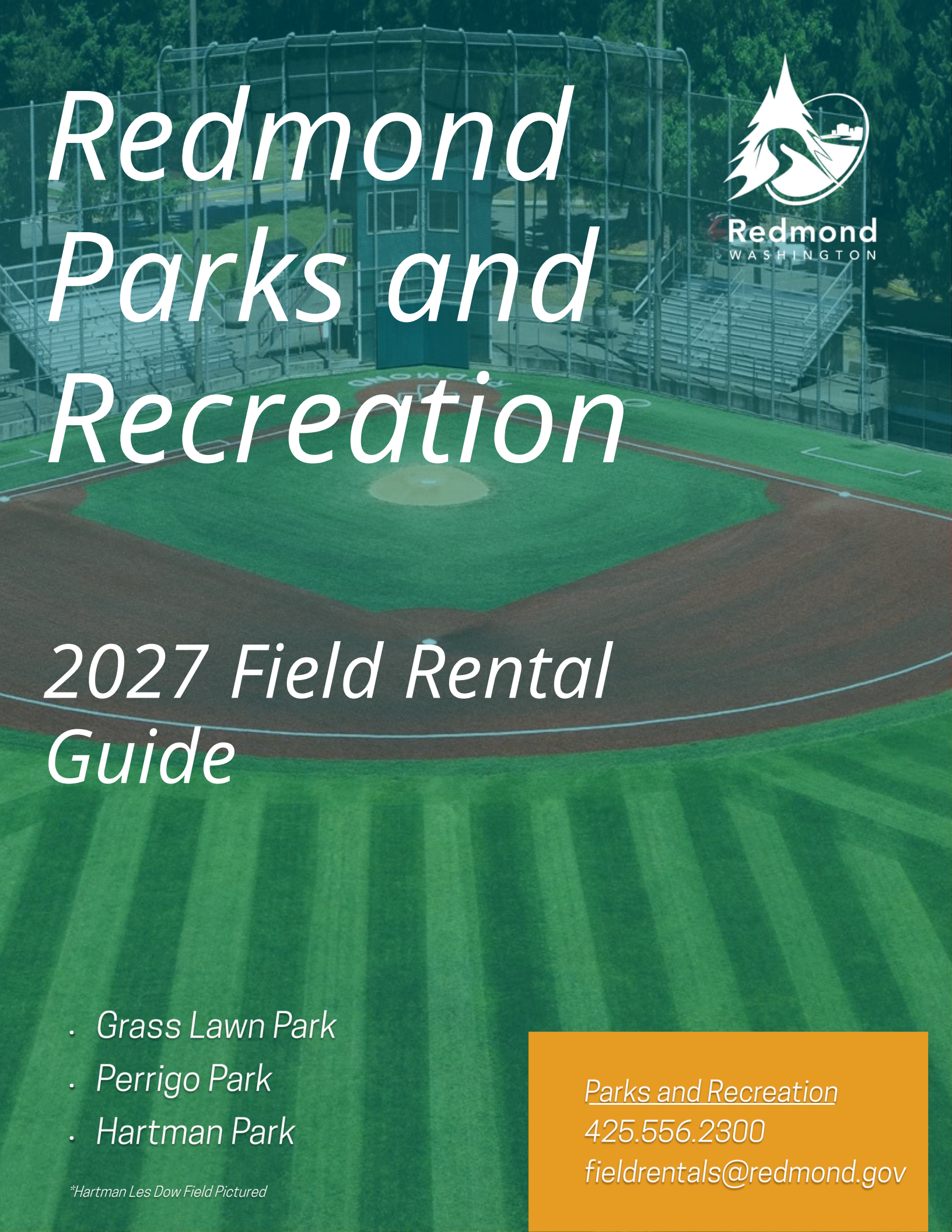


Redmond Parks and Recreation

Redmond
WASHINGTON

2027 Field Rental Guide

- Grass Lawn Park
- Perrigo Park
- Hartman Park

*Hartman Les Dow Field Pictured

Parks and Recreation
425.556.2300
fieldrentals@redmond.gov

Park/Field	Field Use Lines	Field Type	Soccer Dimensions	Base Path Length	Pitching Distance	LF	CF	RF	Lights
Grass Lawn Park - 7031 148th Ave NE									
Grass Lawn Soccer #1	Soccer	Multi-Use Turf	60 x 100 yards	N/A	N/A	N/A	N/A	N/A	Yes
Grass Lawn Softball #1	Adult Softball/Cricket	Multi-Use Turf	25x35 yards (3x)	60 Ft, 65 Ft	60 Ft, 65 Ft	300Ft	310Ft	300Ft	Yes
Grass Lawn Softball/Soccer#2	Adult Softball/Soccer	Multi-Use Turf	60 x 100 yards	60 Ft, 65 Ft	60 Ft, 65 Ft	321Ft	364Ft	321Ft	Yes
Perrigo Park - 9011 196th Ave NE									
Perrigo #1	Adult Softball/Soccer/Lacrosse	Multi-Use Turf	65 x 110 yards	60 Ft, 65 Ft	35 Ft, 40 Ft, 50Ft	303Ft	312Ft	258Ft	Yes
Perrigo #2	Adult Softball/Soccer/Lacrosse	Multi-Use Turf	60 x 100 yards	60 Ft, 65 Ft	36 Ft, 40 Ft, 50Ft	316Ft	317Ft	302Ft	Yes
Hartman Park - 17300 NE 104th St									
Hartman Soccer (H5 & H6) *	Adult Softball/Soccer/Lacrosse	Multi-Use Turf	63 x 104 yards	60 Ft, 65 Ft	40 Ft, 43 Ft, 46Ft	N/A	N/A	N/A	Yes
Les Dow Baseball Field	Baseball	Turf/Grass	N/A	90 Ft	60.6 Ft	305Ft	350Ft	296Ft	Yes
Hartman #1 *	Youth Baseball	Dirt/Grass	N/A	60 Ft	46 Ft	200Ft	202Ft	200Ft	Yes
Hartman #2 *	Youth Baseball	Dirt/Grass	N/A	60 Ft	46 Ft	170Ft	178Ft	167Ft	No
Hartman #3 *	Youth Baseball	Dirt/Grass	N/A	60 Ft	46 Ft	200Ft	200Ft	200Ft	No
Hartman #4 *	Youth Softball	Dirt/Grass	N/A	60 Ft	40 Ft	200Ft	197Ft	168Ft	No

*Little League has priority

2027 Field Rates:

**** Please note transaction fees apply to card payments***

Rate Type	Turf Field Fee	Grass/Dirt Fee
Youth Resident	$54.50/hour	$32.70/hour
Youth Non-Resident	$65.15/hour	$45.95/hour
Adult Resident	$65.15/hour	N/A
Adult Non-Resident Fee	$79.15/hour	N/A
Application/Processing Fee	$16.10 per permit	$16.10 per permit
Field Lights	$30.60/hour	N/A

Insurance Requirements

Ongoing user groups are required to submit insurance information to the City Field Scheduler prior to each season. Requirements are:

- Minimum insurance limits, including $1,000,000 each occurrence and $2,000,000 general aggregate in US Dollars
- Insurance company must be located and licensed to do business in the USA
- The insured name on the certificate must be identical to the legal entity name listed on the exhibit contract
- Policy number must be entered
- Policy period must cover the dates of the contract
- Name the City of Redmond, including its officers, officials, employees, and volunteers as additional insured
- Additional insured endorsement (Form CG 2026 must be attached to the certificate)



Pictured: Grass Lawn Park

Field Request Deadlines

All field requests must be **received by the published due date** to be considered for that season. Requests can be submitted at any time, but:

- Submitting early does **not** guarantee early processing or special consideration.
- Requests received **after the deadline** will be processed in the order received, based on remaining availability **after** seasonal allocations are completed. Note that requests received after the deadline will be last priority.

Field Use Date Range	Request Due Date	Schedule Released *
April 1—June 30 (Spring 2027)	December 16, 2026	January 15, 2027
July 1—August 31 (Summer 2027)	March 17, 2027	April 16, 2027
September 1—December 31 (Fall 2027)	June 16, 2027	July 16, 2027
January 1—March 31 (Winter 2028)	September 15, 2027	October 15, 2027

On-Going User Groups:

Field Use Categories:

Ongoing Users

- Defined as individuals or groups that reserve fields for multiple months (full season or year-round) or multiple dates, five or more reservations in a season (e.g., league games, sports camps).
- Must coordinate with the City Field Scheduler.

Short-Term / One-Time Users

- Defined as individuals or groups that reserve fields for fewer than five reservations in a season (e.g., tournaments, field days, team practices, company or family events).
- Must submit a Field Request Form, available on the City Rentals webpage.

Allocation Process:

Field scheduling priority is as follows:

1. **City Programs** – City-run leagues, programs, and events
2. **Lake Washington School District**
3. **Ongoing Users**
4. **Short-Term / One-Time Users**

Additional Notes:

- Past use history is considered but does not guarantee future reservations.
- Groups may be asked to submit organization rosters with participant addresses during allocation.
- Within Ongoing Users and Short-Term Users, priority is based on residency and age:

1. Youth Residents
2. Adult Residents
3. Youth Non-Residents
4. Adult Non-Residents

Field Rental Process (One Time/Short-Term Users)

Step 1: Identify Your Needs

Before submitting a request, determine:

- Field type needed (turf, soccer, baseball, softball, lacrosse, cricket, multi-use).
- Requested dates and times (include set-up and tear-down).
- Type of use (practice, game, tournament, clinic, camp, event).
- Estimated number of participants (100 or more per field may require additional permitting).
- Organization type (youth, adult, commercial, private).

Step 2: Submit a Field Rental Request

Complete and submit the Field Rental Application

- Submitting early does **not** guarantee early processing or special consideration.
- Applications will be reviewed and processed after seasonal requests have been allocated.
- Submitting a request does not guarantee approval.
- Additional documentation may be required (insurance, licenses, etc.).

Step 3: City Review & Scheduling

- Requests are reviewed based on field availability, field conditions, priorities, and City policies.
- You will be notified if your request is approved, needs adjustment, or cannot be accommodated within 24-48 business hours from the time of your request.

Step 4: Permit Approval & Payment

- Approved requests receive an email with permit and further instructions on how to secure the rental.
- Payment is due upon receiving that email and signing the permit immediately.
- Failure to sign and pay within 24 hours of sent email will result in permit cancellation.

Step 5: Arrive Prepared

- Have a copy of the approved permit available.
- Use only the field(s), dates, and times listed on the permit, **no early arrivals and late stays.**

Step 6: Follow Field Use Rules

- Ensure all participants and spectators understand sport fields rules and regulations.
- Using approved equipment only.
- Follow City of Redmond behavior and conduct expectations.
- Report injuries, hazards, or unsafe conditions to City staff.

Step 7: Clean Up the Field

- Remove all trash, equipment, and personal items.
- Return movable goals or equipment if applicable.
- Vacate the field promptly at your permitted end time.
- Allow the next scheduled user to access the field.

Step 8: Report Issues or Feedback

- Report any field damage or concerns to the City to fieldrentals@redmond.gov
- Outstanding issues or damages may impact future rental eligibility.

To protect and preserve the quality of the sports fields and provide a clean and safe environment, the following is prohibited per Sports Field Regulations:

- All food including seeds, nuts, and gum
- Any beverage other than water or sports drinks
- Glass bottles or glass containers of any type
- Smoking or tobacco products of any kind
- Alcoholic beverages
- Dogs or pets
- Fireworks, explosive devices, combustible liquids, and open flames
- Unauthorized marking of lines or boundaries (adhesive tape, paint, or chalk)
- Puncturing turf with sharp objects including metal athletic cleats (rubber only), stakes and flags
- Golfing
- Hitting of Baseballs: Only allowed for ages 12 and under. Ages 10 and under may scrimmage but no official games. Ages 11-12 may only hit in practice format
- Unauthorized installation/storage of goals or sports equipment
- Throwing, batting, or kicking balls against fences
- Motorized vehicles or toys (including remote controlled cars, model aircraft, drones, and rockets)
- Bicycles, scooters, skateboards, and rollerblades
- Unauthorized advertisement banners or signs
- Any selling of goods/services

Cancellation Policy

•**Full Refund:** Written cancellations received **more than 7 days** before the scheduled event are eligible for a full refund, minus any credit card and processing fees.

•**No Refund:** Cancellations received **7 days or less** before the event, or any bookings made **within 7 days** of the event, are **non-refundable**.

•**Modifications and Rescheduling:** Any changes to the permit, including switching or rescheduling dates, are subject to the same cancellation rules.

•**Processing Fees:** A $16.10 processing fee and any applicable credit card fees apply to all modifications or cancellations.

Rainouts/Inclement Weather

During rain, Dirt and Les Dow Field please follow the below protocol:

- Call Rainout Line prior to arrival **425.200.0076**
- Check field status online at www.redmond.gov/fieldstatus
- Download the Rainout Line application for iOS or Android to check field status/sign up for push/text/ email alerts
- Umpires/referees and/or coaches must cancel games if rain persists (on dirt & Les Dow fields only)
- Contact City Field Scheduler as soon as possible if requesting a refund due to weather

If there is inclement weather (i.e., snow, lightning, extreme heat—100F or above) as determined by City of Redmond Parks and Recreation Leadership, we will consider a full refund. User groups **DO NOT** determine conditions and playability of City of Redmond Fields.

All City of Redmond Turf fields have field lights available for rentals that require lights. **Field lights will not be on if there is no scheduled use on the field**. 2027 field lighting schedule is below. All field lights are controlled remotely through Musco, our online light scheduling program.

Date Range	Dusk/Lights On	Notes
January 1—January 15	4:15pm	
January 16—January 31	4:30pm	
February 1—February 15	4:45pm	
February 16—February 28	5:15pm	
March 1—March 15	5:30pm*	Day Light Savings 3/14*
March 16—March 31	7:00pm	
April 1—April 15	7:15pm	
April 16—April 30	7:30pm	
May 1—May 15	7:45pm	
May 16—May 31	8:00pm	
June 1—June 30	8:30pm	
July 1—July 31	8:15pm	
August 1—August 15	8:00pm	
August 16—August 31	7:30pm	
September 1—September 15	7:00pm	
September 16—September 30	6:45pm	
October 1—October 15	6:15pm	
October 16—October 31	5:45pm	
November 1—December 31	4:15pm*	Day Light Savings 11/7*

adjust to daylight savings time

Iflights are not on and you have the field reserved please contact below and make sure to reference what field you are on and what time your reservation goes until.

- Guest Services: 425.556.2300
- Field Scheduler: 425.556.2308 (leave a message)
- Email: fieldrentals@redmond.gov



Pictured: Perrigo Park

Field Availability:

- Call: 425.556.2308
- Email: fieldrentals@redmond.gov

Securing Your Rental:

All new rentals must fill out a field rental application and submit it to City Field Scheduler prior to finalizing request. Once a request is received then communication will be through email.

Payment Options:

- Online by card (instructions will be emailed to you with field permit)
- In Person at the Redmond Community Center at Marymoor Village (6505 176th Ave NE Redmond, WA)
- Mail in check to below address (check payable to '**City of Redmond**')

  Redmond Community Center at Marymoor Village
  6505 176th Ave NE
  Redmond, WA 98052

**** Please note transaction fees apply to card payments***



Pictured: Hartman #5 & #6 Softball/Soccer Field

Find out more:

- **Visit: redmond.gov**
- **Call: 425.556.2300**
- **Email: fieldrentals@redmond.gov**

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